

LLP meeting
Tuesday February 5, 5:30 PM

In attendance: Samantha Gray, Crystal Thomas, Lisa Novak, Kathleen Gerhold, Jenna Carlson, Tiffany (1st grade parent), Theisha Perkins-Obafemi

General:

1. LLP Website Launched lenartlionspride.com – Email signature needs to be edited
2. Walkathon Field Trip - Paid for bus and activity for \$415
 1. K-2 Field trip to Nature Museum on 2/13, LLP paid for 1st grade
3. Finances
 - a. Current Balance - \$ 48,529
 - . \$30-\$40k for upgrade to computer lab (waiting on district engineer to determine what needs to be upgraded, Samantha will touch base with Mr. Lin and Ms. Sims to see if we need a CPS approved engineer if the LLP pays for it)
 - i. January Expenses
 1. \$341 found in LLP box in the office
 2. \$997 to Ms Smolen for plants
 3. \$10 for Google workspace fees
 4. ~\$1,100 for Snowball fees
 5. \$577 for Ice Skating event
 - ii. February Expenses
 1. \$165 for staples for the faculty copier
 - a. Work on process for teacher grant request (draft version in progress)
2. New Treasurer Position Available - Any nominations

Operations: Taxes due by May 15 Form 990 (Samantha submits this and will go over the process with the board, possibly hire a tax professional)

Event Planning:

1. Family Skating Event March 2024- Morgan Park Sports Center
 - o March 9 - 1:15 to 2:45
 - o Skaters will need to pay \$3 for skate rental, besides that the event is free
 - o LLP will have access to rink deck as a sitting area for parents
 - o Packaged snacks will be offered (chips, fruit snacks, crackers, cookies, water, juice, etc)
 - o Signup genius will be sent as event gets closer
 2. Snow Ball: Friday February 16, 2024
 - o Last year's expenses
 - . DJ and Photo Booth - \$795 +
 - . Cookies \$150
 - . Cafeteria Staff \$200 and Custodial Staff \$100
 - o This year's budget (excluding DJ and Cookies) \$1000
 - o Chair: Theisha Perkins
 - o Need more volunteers to sign up, specifically for the cookie station
 - o Everything else is set and ready to go
2. Walkathon – April 12 – planning will begin after next LLP call

Fundraising:

1. Shirt Sales \$622 dollars
2. Any new fundraising opportunities

Community Agenda Items:

1. Ms Sims had an idea to get sponsors for the Walkathon, ads for businesses/orgs
2. We will need to send a release out to caregivers to post pictures of Lenart students on the website
3. Kathleen discussed the capital improvement plan – she has been working with Ms. Sims to prioritize school needs that district will not provide. Ms. Sims will provide facility report.

Future Events:

- Assistant Principal's Week – 4/1-4/5
- Walkathon – 4/12
- Principal Appreciation Day – 5/1
- School Lunch Hero Day – 5/3
- Teacher Appreciation Week – 5/6-5/10
- Picnic – 5/24

Next Meeting: Tuesday 3/5, 5:30pm